

FINANCIAL BID FOR JEE-2010

Details of Work	
1.	Facility of on-line application and receipt of fee through gateway payment and receipt of application by post leading to registration of candidates
2.	<p>Pre-examination activities</p> <ul style="list-style-type: none">i) Printing of application (OMR/ICR).ii) Scanning of applications and registration of candidates.iii) Segregation of applications (centre-wise).iv) Allotment of Roll Numbers (centre-wise).v) Designing of Admit Cards with approval of NCHMCT (to be downloaded from the portal by applicants).vi) Printing and forwarding of examination and allied stationery to the examination centers.vii) Seating plan in rooms in centers of examination should be with approval of NCHMCT (as per seating for A, B, C & D series in each room).viii) Maintaining records of all activities related to pre-exam work and statistics involved providing certified copies thereof to NCHMCT.
3.	<p>Setting up and Printing of Question Paper</p> <ul style="list-style-type: none">i) Appointment of question paper setters by the agency.ii) The agency shall prepare question paper segments (3 sections x 5 sets) (sealed in 15 envelopes) viz., Numerical Ability & Scientific Aptitude (30 questions); Reasoning and Logical Deduction (30 questions); General Knowledge and Current Affairs (30 questions); English Language (80 questions); and Aptitude for Service Sector (30 questions) and selection of single question paper by designated committee of NCHMCT on random basis for use in JEE-2010. Alternatively, agency can suggest any other model with details thereof.iii) Secure printing and center-wise packing of Question Papers - by the agency
4.	<p>Physical conduct of examination</p> <ul style="list-style-type: none">i) Engagement of Schools at 23 cities all over country and appointment of Centre Supdt., Invigilators and other support staff as per standard norms.ii) Printing of OMR answer sheets (machine numbered) and printing of directions kit for applicants.iii) Dispatch question paper booklet (in secure and confidential manner) to reach examination venue in advance.iv) Fool proof transfer, retrieval of examination material and safe custody thereof at destination center.

5.	Post-examination activities i) Scanning and processing of OMR answer sheets at agency's venue in the presence of representatives of NCHMCT / Ministry of Tourism. ii) Checking of absentees and tallying with used and un-used answer sheets. iii) Test check of answer key in presence of authorized representative of NCHMCT. iv) Processing of result as per guidelines to be provided by NCHMCT. v) Finalizing of result and test checking of accuracy under supervision of designated officers from NCHMCT/MoT before declaration of results. vi) Providing various statistics and all other reports (soft and hard copies) duly certified, as demanded by NCHMCT.
6.	Development and maintenance of a dedicated JEE portal by the agency and the agency shall hyperlink the portals with NCHMCT and NIC websites. The portal shall generate the downloading of acknowledgement, admit card, counseling call letter by the candidates.

Turnkey rate per application: _____

(for item 1 to 5, quote to be for minimum of 15000 applications and rates are to be quoted on per application turnkey basis (all inclusive). The same rate shall be paid for each application if the number of application exceeds 15000)

Rate for item 6 to be separately given: Rs. _____

Signature with seal